

National Environmental Engineering Research Institute, Nagpur 20

APPOINTMENT OF ARCHITECT /INTERIOR DECORATOR

Name of Work :- Refurbishing of Director's secretariat and Office (Chamber) at NEERI, Nagpur.

Sealed Tenders in two bid system. i.e. (i) Technical Bid and (ii) Financial Bid on lump sum basis in separated envelope are invited by the Director, NEERI for outsourcing the above job from Architect/Interior decorator who have done similar work in Central govt./State Govt./Autonomous bodies under Central/State Govt./Local authorities and holding valid License under the provision of Architecture/Interior decorator.

Approximate Cost:- Rs. 10,00,000.00 (Actual value of work will depends on the drawing, design as approved by the Director ,NEERI, Nagpur.)

Scope of Work:- Preparation of drawing, design, modeling preparation of detailed estimates and periodic site visit during refurbishing of furniture as listed below.

- ⊕ **Secretariat room will need following:**
- ⊕ Secretarial desk for two persons
- ⊕ Office bearer two persons
- ⊕ Visiting sitting/waiting area for 8-10 persons
- ⊕ storage space for offices files/reports/stationery
- ⊕ Designated space for office equipment's such as copier/Xerox/fax etc.
- ⊕ **Directors Chamber will need:**
- ⊕ Visitor's area seating with 6-8 persons
- ⊕ Storage almirah/ cupboards
- ⊕ Any other item as per the architect's suggestions.

It is proposed to shortlist the architectural/Interior Decorator firm in the first instance. Interested parties who have successfully carried out similar type of works of equal magnitude during last 3 years for Govt./Semi Govt./Public under taking/Reputed Private Organizations or CSIR and its laboratory need only apply along with the following information and supporting documents (the financial bid will be opened only of the firms that have qualified in technical bid.)

1. Name & style of the firm with their constitution/proprietorship details etc. and date of establishment / registration.
2. Organizational structure, technical and other staff with their qualification.
3. List of similar type of works completed successfully of in the last 3 years with testimonials and completion certificates from the concern department.
4. Details of work in hand with value and likely dates of completion.
5. Before submitting the tender firms may visit the site.

Tender in a sealed cover containing above said information (Appointment of Architect / Interior Decorator) along with supporting documents may be sent to the **Director**, National Environmental Engineering Research Institute, Nagpur-20 (Diary Section) so as to reach him by on working days from 10.00 am to 5 p.m. up to 16th January 2012 and will be opened on the 17th January 2012 at 3.30 pm in the presence of tenderers.

Director, NEERI, reserves the right to reject any or all the Tenders without assigning any reason thereof.

NIT can also be seen at our website www.neeri.res.in

Superintending Engineer