



विज्ञापन संख्या : 1/2016

Advertisement No. : 1/2016

सीएसआईआर – राष्ट्रीय पर्यावरण अभियांत्रिकी अनुसंधान संस्थान
CSIR-NATIONAL ENVIRONMENTAL ENGINEERING RESEARCH INSTITUTE
[वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्]
[Council of Scientific and Industrial Research]
नेहरू मार्ग, नागपुर – 440020
NEHRU MARG, NAGPUR - 440020

"Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply"

SPECIAL RECRUITMENT DRIVE FOR FILLING UP OF VACANCIES OF PERSONS WITH DISABILITIES (PWDs)

LAST DATE FOR RECEIPT OF THE COMPLETED APPLICATIONS: 29.02.2016

CSIR - National Environmental Engineering Research Institute (CSIR-NEERI) established in the year 1958 with its headquarters at Nagpur and at present having five Zonal Laboratories [Centres] at Delhi, Mumbai, Chennai, Kolkata and Hyderabad, is one of the constituent institutes of the Council of Scientific & Industrial Research (CSIR), a premier multi-disciplinary R & D organization in India which is an autonomous body of the Department of Scientific & Industrial Research under the aegis of the Ministry of Science & Technology, Government of India. The vision of NEERI is "Leadership in Environmental Science and Engineering for Sustainable Development". The Institute is engaged in Research & Development in the areas of Air Pollution Control Technology, Water and Wastewater Technology, Environmental Biotechnology and Genomics, Municipal Solid and Hazardous Waste Management, Environmental System Design Modelling & Optimization, Environmental Impact & Risk Assessment and Environmental Health Studies etc.

CSIR-NEERI invites application in the prescribed application form for the following posts from Indian citizens as a Special Recruitment Drive for Persons with Disabilities as per the qualification and other details mentioned against the posts:

Post Code No	Particulars of the post	No. of Posts with reservation	Pay Band	Grade Pay	Total Monthly Emoluments	***Upper Age limit not exceeding as on
SCIENTIFIC CATEGORY						
401	Scientist	1 (One) Reserved for *PWD [VH]				****42 years
402	Scientist	1 (One) Reserved for PWD **[HH] [Backlog Post] However, if a suitable person with this disability is not available, it may be filled by OH or VH category]	Pay Band-3 Rs. 15600 - 39100	Rs. 6600	*** Rs. 69115/-	Regarding Relaxations for other categories, please see Sr. No. 3 of General Information and Conditions - RELAXATIONS

Categories Identified for Persons With Disabilities (PWDs) :

* The post reserved for PWDs [*Visually Handicapped {VH} candidates*] is with disability of ***Blindness or Low vision.***

** The post is reserved for PWD HH [*Hearing Impairment*] interchangeable by PWD OH- Cerebral Palsy or Locomotor Disability with Sub-categories: O.L., B.L., O.A., and O.A.L. or by categories of VH as above i.e. ***Blindness or Low vision***

*** Total emoluments shown are for illustration, as applicable on initial appointment in the Pay Band-3, which consist of Pay in the Pay Band plus Corresponding Grade Pay and are also inclusive of *two additional increments in the form of incentives (without DA, etc).*, Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA), as admissible to the Central Government employees stationed in Nagpur and as made applicable to CSIR.

**** **Maximum age of the applicant on the crucial date i.e. last date for receipt of applications shall not exceed 56 years along with other age relaxations.** Please see details of age relaxations for various categories under 'General Information and Conditions: "Condition No. 3 - RELAXATIONS"

The Minimum Qualifications, Desirable Qualifications and Job Requirements for the above posts are as under:-

Post Code Nos.	Particulars of the post	Minimum Qualification	Desirable Qualification	Job Requirement
401	Scientist	M.E./M.Tech. in Environmental Engineering OR Ph.D. (Engineering) Submitted	i. B.E. / B.Tech. in Civil Engineering/ Chemical Engineering/Mechanical Engineering with a score of at least 60% or equivalent GPA at Graduate level as well as Post Graduate Level ii. At least two years post M.E./ M.Tech. research / field experience in the area of Environmental Engineering , Monitoring, and Pollution Control and Publication(s) in SCI journal(s)	Air Quality and Stack Monitoring, Performance Evaluation of Air Pollution, Control Systems and Dispersion Modelling.
402	Scientist [For Kolkata Zonal Laboratory]	Ph. D. Submitted in Microbiology/ Biotechnology /Biochemistry.	B.Sc. and M.Sc. in Microbiology/Biotechnology /Biochemistry with a score of at least 60% or equivalent GPA in both graduate and post graduate levels. At least one year post Ph.D. experience in the relevant field in India or abroad to suit the job requirement and quality publication (s) in SCI journal (s) and/or patents. <i>[These desirable qualifications may be relaxed if number of candidates applying are less]</i>	To Conduct R&D in Environmental Microbiology/Genomics/ Molecular Sciences including Development of Protocols for Analysis and its Applications in Environmental Samples for Microbial/ Toxicological/ Genetic Parameters. Microbial Population Dynamics, DNA Sequencing, Environmental Monitoring and Analysis of Environmental Samples and Analysis of Genomics Data such as Sequencing, Micro-array, Proteomics, Genomics and Bio-imaging and Toxicogenomics

GENERAL INFORMATION AND CONDITIONS:

1. Benefits under Council service-

- a. These posts, in addition to Pay in the Pay Bands with Grade Pay, carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), and Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR employees. They are also eligible for council accommodation of their entitled type as per CSIR (Residence Allotment) Rules, 1997 as amended from time to time and depending on availability in which case HRA will not be admissible to them.
- b. Scientists in Pay Band - 3 are eligible for two additional increments (without DA, etc.) p.m. as special incentives and also for Professional Update Allowance of Rs.10,000/- per annum.
- c. In addition to the emoluments indicated against each category of posts, benefits such as Reimbursement of Medical Expenses, Reimbursement of Tuition Fees, Leave Travel Concessions, Conveyance/Computer Advance and House Building Advance are also available as per CSIR rules. The selected candidates will be governed by the 'National Pension System', 2004 based on defined contributions as adopted by CSIR for its employees. However, persons selected from other Government Departments/Autonomous Bodies/Public Sector Undertakings/Central Universities having pension scheme on Government of India pattern will continue to be governed by the existing Pension Scheme i.e. C.C.S. (Pension) Rules, 1972, as per the rules.
- d. CSIR provides excellent opportunities to the deserving candidates for career advancement under the Flexible Complimenting Scheme - Time Bound Assessment Promotion Scheme of CSIR, subject to qualifying as per rules.
- e. Deserving candidates may be considered for advance increments as per CSIR Rules.

2. OTHER CONDITIONS -

- a. The applicant must be a Citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date for receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down for various posts which are compulsory even if a candidate has some other higher qualifications. No enquiry asking for advice as to eligibility will be entertained.

The prescribed essential qualifications are the minimum and should be in the area mentioned against each post. Mere possession of the same does not entitle candidates to be called for interview/test. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should, therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with documents and ensure that all the details are given in full and accurately. Completion of Ph.D. degree will be reckoned from the date of issue of provisional certificate/notification.

- c. The application should be accompanied by attested copies of the relevant documents/certificates in support of age, educational qualifications, marks obtained, experience, caste/community/class, etc. The prescribed qualifications should have been obtained through recognized Universities/ Institutions, etc. Incomplete applications/applications received after due date or not accompanied with the required attested certificates/documents, requisite application fee, wherever necessary, **are liable to be rejected.**
- d. **In respect of equivalency of Essential Qualifications**, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of the advertisement, **then the candidate is required to produce order/letter in this regard**, indicating the Authority (*with number and date*) under which it has been so treated; otherwise the application is liable to be rejected. The decision of the Director General, CSIR/Director, CSIR-NEERI with regard to equivalence of qualification (s) and about recognition of Universities/Institutes shall be final and binding.
- e. **The period of experience** rendered by a candidate **on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience** for short listing the candidates for interview.
- f. If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or Notary is to be submitted.
- g. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of completed applications.
- h. The period of experience in a discipline/area of work, wherever prescribed, should be in relevant area of work/field indicated against such posts which shall be counted after the date of acquiring the minimum essential educational qualifications prescribed for that post.
- i. Reservation of PWD is a horizontal reservation.
- j. In case a candidate is staying abroad, and his/her application is short listed, his candidature may be considered *in absentia* by the Selection Committee on his/her written request. The interview by the Selection Committee shall be on modes like video conferencing. The candidate must ensure availability on the scheduled date and time of the interview in such cases. In case of technical failure, institute will not be responsible.
- k. Only outstation candidates called and **found eligible** for interview will be paid to and fro single second class rail fare including reservation charges, if any, *on through ticket basis*/ordinary bus fare, from the actual place of undertaking the journey or from the normal place of their residence as declared in the application, *whichever is nearer to Nagpur*, on production of Rail Tickets/Rail Ticket PNR Numbers/Bus Tickets or any other proof of journey.
- l. The numbers of vacancies are provisional and may vary depending on the requirement of the institute/circumstances prevailing at the time of issue of offer of appointments.
- m. Any discrepancy found between the information given in the application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any T.A. fare.

- n. The decision of the Director, CSIR-NEERI/CSIR in all matters relating to eligibility, acceptance or rejection of any/all applications, fixing the eligibility criteria, equivalence of qualifications, mode of screening/selection, conduct of examination/interview, will be final and binding on the candidates.

The normal Selection Procedure for Scientists - The candidates will be shortlisted by the duly Constituted Screening Committees as per the criteria fixed by them and its recommendations will be duly approved by the competent authority. *[The desirable qualifications may be the guidelines for Screening Committees but it may devise its own criteria apart from it depending upon the response of the candidates]*. The Candidates may be considered for further written/screening test or seminar (if required) for shortlisting the candidates to be called for interview. The candidates so shortlisted will be considered for interview by the duly constituted Selection Committee(s) to evaluate their suitability for the posts on merit. If sufficient number of persons with disabilities are not available on the basis of the general standard to fill the vacancies reserved for them, candidates belonging to this category may be selected on relaxed standard to fill up these posts, provided they are not found unfit for such post or posts. The Recommendations of the Selection Committees, thereafter, will be duly approved by the competent authority.

- o. The Director, CSIR-NEERI reserves the right to cancel the advertisement without assigning any reason therefor.
- p. Selected candidates have to join at the CSIR-NEERI, Headquarters at Nagpur/it's Zonal Laboratory at Kolkata in respect of the posts earmarked and applied for. However, the selected candidates are liable to be posted in any of the establishments under the administrative control of the Director, CSIR-NEERI viz. at the Headquarters in Nagpur or its Zonal laboratories at Delhi, Mumbai, Chennai, Kolkata and Hyderabad, in public interest.
- q. Applicants must disclose as to whether any of their close or blood relatives are employees of CSIR-NEERI **OR** CSIR **OR** any other laboratory/institute of CSIR in the application form. Close relations would include wife/husband/son/daughter/brother/sister/son-in-law/daughter-in-law and those who could be termed as blood relations.
- r. Notifications from time to time regarding interview dates, recommendations of the screening committees along with criteria adopted by it shall be displayed on the website: www.neeri.res.in
- s. **NO INTERIM ENQUIRY OR CORRESPONDANCE SHALL BE ENTERTAINED.**
- t. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
- u. The recruitment to the posts of scientific categories is governed by the "CSIR Scientists Recruitment and Promotion Rules, 2001" as amended from time to time. Hence all other terms and conditions not stipulated herein will be applicable as per the said Recruitment Rules.

3. RELAXATIONS-

- a. The upper age limit is relaxable for 10 years for Persons with Disabilities, as per Government of India orders in force. They have to produce original **Disability Certificate** in the prescribed format signed by the specified authority, **at the time of interview. The format of Disability Certificate(s) are uploaded on the web site of CSIR-NEERI separately under the link for “Other Forms in respect of Advertisement No.1/2016”** [Self-attested copies of these certificates to be enclosed to the applications by the candidates, as required]. **Relaxation of age limit is permissible to such persons who have minimum of 40% disability. The posts being reserved for PWDs, application fee is not payable by them irrespective of their categories].**

Since this is a horizontal reservation, the candidates belonging to the reserved category of SC/ST/OBC must submit along with their applications, an attested photocopy of the caste/community certificate which should be in the prescribed form issued by the Competent Authority Empowered to issue such Certificates (Like SDO/District Magistrate/Dy. Commissioner) as per the Government of India Orders. Further, for OBC certificates, both the conditions of OBC status as well as exclusion from ‘Creamy Layer’ with respect to Government of India criteria [and not State Government criteria], are to be met. The OBC certificate should be the latest. In addition to the certificate issued by the competent authorities, the OBC candidates have to give declaration before the interview that they belong to the recognized OBC castes and also do not belong to persons/sections (Creamy Layer) as per GOI orders/norms on the crucial date i.e. the closing date for receipt of completed applications. For information and compliance, **the prescribed forms for producing OBC certificate and the Declaration thereof referred to above are uploaded on the web site of CSIR-NEERI separately under the link for “Other Forms in respect of Advertisement No.1/2016”**. The OBC certificates should be only in the prescribed formats which should be in the format **FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by Government of India and not for appointment in any of the States of Union bearing references to those State Government Orders. Certificates in any other format will not be acceptable. .

- b. Upper age limit is also relaxable up to five years for the regular employees working in CSIR Laboratories / Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India from time to time in this regard. *This age relaxation will be admissible to such of the Council/Government Servants etc. who have completed three years’ continuous service in these departments and are working in posts which are in the same line or allied cadres AND where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post (s), recruitment to which has been advertised. However, as per GOI orders, **IF A PERSON WITH DISABILITY IS ENTITLED TO AGE CONCESSION BY VIRTUE OF BEING A CENTRAL GOVERNMENT EMPLOYEE, CONCESSION TO HIM/HER WILL BE ADMISSIBLE EITHER AS A “PERSON WITH DISABILITY” OR AS A “CENTRAL GOVERNMENT EMPLOYEE” WHICHEVER MAY BE MORE BENEFICIAL TO HIM/HER.***
- c. In respect of widows, divorced women and women judicially separated from their husbands and who are not re-married, the upper age limit is relaxable up to the age of 45 years. But no relaxation of educational qualification or method of recruitment is applicable.

- d. Age relaxation to **Persons with Disability (PWD)**: The upper age limit given above is inclusive of age relaxation for PWDs. The persons claiming this age relaxation are required to produce a **Disability Certificate** issued by the Competent Authority in the prescribed form, as per Government of India orders, in support of their claims. Only such persons would be eligible for P.W.D. reservation/ consideration for the relevant category who suffer from not less than 40% relevant disability as per the **Disability Certificate** [*Prescribed form of the Medical Certificate to be produced is uploaded on the web site of CSIR-NEERI for reference under the link for "Other Forms in respect of Advertisement No.1/2016"*]. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual post to be filled by Direct Recruitment by Selection vis-à-vis keeping in view their disability.

As far as relaxation of selection standards for P.W.Ds is concerned, it will be like this - "If sufficient number of Persons with Disabilities are not available on the basis of general standard to fill all the vacancies reserved for them, candidates belonging to these categories may be selected under the relaxed standard of selection to fill up the remaining vacancies reserved for them provided they are not found unfit for such post(s)".

No Application Fee is payable by them. All other relaxations/concessions will be as per the Government of India orders. PLEASE NOTE, P.W.D. CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/COMMUNITY LIKE SC/ST/OBC/GEN and also produce Certificate of the concerned Caste/Community, as this is a horizontal reservation.

- e. Relaxation of five years will also be permissible to those persons who had ordinarily been domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 01-01-1980 to 31-12-1989 subject to production of relevant certificate from the concerned authority which will be subject to Government of Orders as applicable on the date of the recruitment.
- f. Age relaxation for ex-servicemen, Disabled Defence Services Personnel and the meritorious sportspersons will be made applicable as per Government of India Rules.
- g. Relaxation in educational qualification and / or experience may be considered as under-

Relaxation in qualification and/or experience may be permitted by the DG, CSIR if the Director of the laboratory based on the recommendation of Screening Committee is of the opinion that sufficient number of candidates possessing the requisite qualification and/or experience are not likely to be available to fill up the posts.

4. HOW TO APPLY-

- a. Eligible candidates are required to apply in the prescribed application form available on our website <http://www.neeri.res.in> under the link for "**Application Form in respect of Advertisement No. 1/2016 along with Synopsis**" which can be **downloaded by them**. Application form can also be obtained in person from the Recruitment and Assessment Section of CSIR-NEERI, Nagpur at the above address OR by sending a self - addressed envelope (size 27.5 cms x 13 cms). The application form (s) should be obtained well before closing time so that the completed application (s) reach the institute on or before the **closing date for receipt of applications which is 29.02.2016.**

Candidates applying for more than one post should submit Separate Application Form for each post indicating clearly Post Code No. and Advertisement No. on the top of the envelop. Single application for more than one post code will be rejected.

- b. If the candidate does not have a valid E-mail id, he/she may create a new valid E-mail id before applying and indicate it at the appropriate place in the Application Form.
- c. In case of universities/institutes awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage, based on the formula as per their university/institute **[A copy of such formula should be made available with the application].**

The candidates belonging to categories of SC/ST/PWD [Physically Handicapped]/Regular Employees of CSIR/Abroad candidates/Women are exempted from payment of application fee.

- d. The Application forms duly filled in the prescribed form along with the Synopsis and complete in all respects accompanied by attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, caste/community/class, re-prints of publications along with recent passport size self-signed photograph affixed on the application form + one more to be stapled to the application as required, should be sent to the **Director, CSIR- National Environmental Engineering Research Institute, Nehru Marg, Nagpur - 440 020 in an envelope superscribed as "APPLICATION FOR THE POST OF _____ (POST CODE No_____/Advertisement No_____)" by post so as to reach on or before 29.02.2016**
- e. Application once made will not be allowed to be withdrawn.
- f. Applications from employees of Government Departments, Public Sector Undertakings, Autonomous Bodies and Government Funded Research Agencies will be considered only if forwarded through proper channel, with a clear certificate that there is no vigilance case pending/being contemplated against him/her and that the applicant, if selected, will be relieved within one month of the receipt of the appointment order. However, advance copy of the application may be submitted before the closing date but Applications routed through proper channel should reach CSIR-NEERI at the earliest *[should be available at the time of screening of the applications]*, without which the candidates will not be considered for screening/allowed to appear for the test, *if any*/interview.
- g. Incomplete applications (i.e. applications without photographs, without the required attested copies of certificates, testimonials etc. not in the prescribed application form, unsigned, or incomplete in any manner) may not be entertained and may be summarily rejected.
- h. Candidates should specifically note that the applications received after the closing date for receipt of applications for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) may not be entertained/ may be liable to be summarily rejected by CSIR-NEERI.

5. Following documents must be attached along with application form sent by post:-

- a. **Synopsis** of the Candidates, duly filled in the prescribed form, available at the end of the Application Form
- b. **Two colour photographs** with the application form, **as required**, and signed across in full.

- c. Attested photocopy of **date of birth certificate** proof.
- d. Attested photocopies of certificates in support of **educational qualification (s) [degrees awarded]** along with copies of **all the mark sheets**.
- e. Attested photocopy of **Caste/ Community/ Class/ Disability Certificate /Ex-servicemen proof**, etc. wherever applicable.
- f. Attested photocopies of **experience certificates**/testimonials, if any.

This advertisement is also available on website of NEERI:
www.neeri.res.in

-Controller of Administration,
CSIR-NEERI

Date: 08th February, 2016
Place: NEERI, Nagpur